

RR DONNELLEY

111 S. Wacker Drive
Chicago, IL 60606
www.rrdonnelley.com

Rapid Response Section
Office of Workforce Development
Ohio Department of Job & Family Services
4020 E. Fifth Avenue
Columbus, Ohio 43219

614.466.9700

Tuesday, March 5, 2013

Dear Rapid Response Section Leader:

Due to changing market conditions, RR Donnelley has developed plans to permanently close our facility located at 1025 North Washington St. Greenfield, Ohio 45123. Consistent with these plans, employment separations are expected to commence on or about May 6, 2013. The closure will be permanent and will involve RR Donnelley's entire operation at the Greenfield, Ohio manufacturing location.

We are committed to making the transition as smooth as possible for our employees, our customers and for the community. At this time, the Company anticipates that employees will be permanently separated from employment with the Company during a 14-day period commencing on May 6, 2013. A list of job titles and the number of employees currently holding affected positions accompanies this letter as Exhibit A. In connection with the plant closure, no employees will have bumping rights to displace other employees working for the Company.

This announcement and the above timetable are based on the best information currently available. However, various factors may still affect the timing of any employment separations. You will be informed of any significant changes in these plans, as additional information becomes available.

To the extent that the above actions constitute a covered event under the Worker Adjustment and Retraining Notification Act (WARN) and any corresponding state or local law, this letter is intended to fulfill any requirements imposed under the Act.

We appreciate any support or assistance you or your office can provide to help employees affected by the plant closing in finding new positions. If you have any questions or desire additional information, please contact Melanie Spangler, Human Resources Manager, at 937-981-6321.

Sincerely,



Cindy Fleming
Vice President
Human Resources

RR DONNELLEY

Exhibit A Greenfield, Ohio Affected Employees

Job Title	Total
Accountant 1	1
Admin Assistant 2	5
Assistant Press Operator	16
Baler Operator	2
Biller 2	1
Biller 3	1
Bindery Operator 1	6
Bindery Operator 3	14
Buyer	1
Distribution Planner 3	1
Electrician/Electronics Tech 4	2
Engineer 3	1
Equipment Technician 2	1
General Maintenance	1
Hoist Operator 1	3
Hoist Operator 2	5
Infrastructure Technician 2	1
Invntry Contr Administrator 1	1
Light Equipment Operator 2	6
Mailing Database Coordinator	3
Maintenance Assistant	1
Maintenance Mechanic 3	4
Manager - Customer Service	1
Manager - Human Resources 1	1
Manager - Manufacturing	1
Manager - Plant Controller	1
Material Handler 2	1
Material Handler 2 - Bindery	30
Material Handler 2 - Press	2
Prelim/Prepress Operator 2	5
Press Operator 3	12
Print Prod Acct Specialist 3	9
Production Scheduler 3	1
Quality Inspector 2	3
Roll Tender	6
Sales Professional 1	1

Shipping & Receiving 2	5
Shipping & Receiving 3	1
Supv - Customer Service	2
Supv - Maintenance	1
Supv - Manufacturing	5
Supv - Shipping	1
Grand Total	166